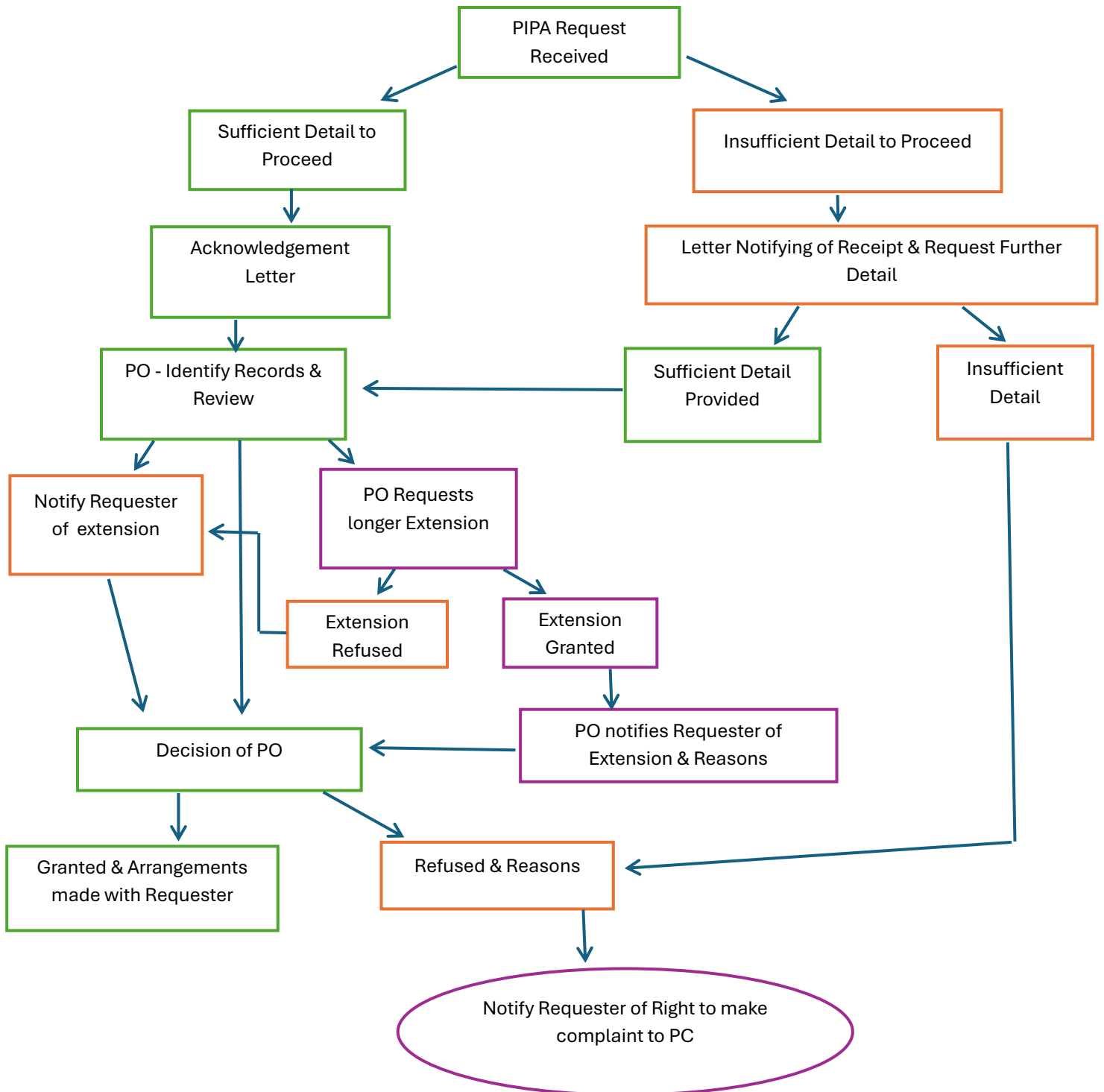


## PERSONAL INFORMATION REQUEST PROCESS



**All requests and notifications must be in writing.**